

# St Leonards Parish Hall

Jenkins Lane, St Leonards, Tring, HP23 6NW

Registered Charity 300330

## Hire Rate (from April 2020)

### Standard Hall Hire Rates

Standard rates per hour	Daytime until 6pm per hour	Evening from 6pm per hour	Non-refundable deposit	Returnable deposit	Full Day (weekends & school holidays)	Non-refundable deposit	Returnable deposit
<ul style="list-style-type: none"> <li>Private hire</li> <li>Occasional hire for organisations &amp; clubs</li> </ul>	£13.00	£15.00	£30.00	£30.00	£175.00	£50.00	£100.00
<ul style="list-style-type: none"> <li>Regular hire for organisations &amp; clubs</li> <li>Occasional hire for charities/ not-for-profit</li> <li>Charity fund raising events</li> </ul>	£10.00	£12.00	£30.00	£30.00	n/a	n/a	n/a

Standard rates for weddings	Full Session	Non-refundable deposit	Returnable deposit
From 2pm on Friday to Midday on Sunday	£500.00	£100.00	£100.00

### Reduced Hall Hire Rates for Residents of The Parish of Cholesbury-cum-St Leonards

Parish residents rates per hour	Mon - Fri all day & Sat & Sun until 6pm	Sat & Sun from 6pm per hour	Non-refundable deposit	Returnable deposit	Full Day (weekends & school holidays)	Non-refundable deposit	Returnable deposit
<ul style="list-style-type: none"> <li>Private hire</li> <li>Occasional hire for organisations &amp; clubs</li> </ul>	£10.00	£12.00	£30.00	£30.00	£120.00	£50.00	£100.00
<ul style="list-style-type: none"> <li>Regular hire for organisations &amp; clubs</li> <li>Occasional hire for charities/ not-for-profit</li> <li>Charity fund raising events</li> </ul>	£8.00	£10.00	£30.00	£30.00	n/a	n/a	n/a

Parish residents rates for weddings	Full Session	Non-refundable deposit	Returnable deposit
From 2pm on Friday to Midday on Sunday	£300.00	£100.00	£100.00

### Optional Hire Charges

Alcohol license charge*	£30	Stage hire	£30	Audio Visual Equipment	£15
-------------------------	-----	------------	-----	------------------------	-----

### Special Hire Rates for Organisations and Clubs Using the Hall or Field

	Per caravan/unit per night	Minimum hire charge for the field	Charge per additional half day	Hire charge for the hall per hour	Non-refundable deposit	Returnable deposit
Caravan Clubs weekend rate	£8.00	£80.00	n/a	£14.00	£80.00	£100.00
Dog Shows daily rate	n/a	£220.00	£50.00	included	£50.00	£100.00

**Non-refundable deposit:** Payable on signing the booking form to confirm the hire. The balance of the hire must be paid at least 14 days prior to the date of hire. This deposit is non-refundable in the case of a cancellation. All bookings are provisional until a deposit or full payment is received.

**Returnable deposit:** A returnable deposit is required for all bookings. The premises are inspected after each event and if it is found that our **Conditions of Hire** have not been adhered to in full, the return of your deposit may be subject to a reduction.

\* **Alcohol licence charge:** Applied to all bookings where alcohol will be made available for sale during the hire or when included as part of an event entrance fee.

**Hire of Playing Field:** Please contact the booking secretary for hire rates.

**Please note:** St Leonards Parish Hall has Public Liability Insurance for the Hall and Field.

Contact St Leonards Parish Hall Booking Secretary, Izzy Carlile on 01494 758152 or email [stleonardsparishhall@gmail.com](mailto:stleonardsparishhall@gmail.com)